

To: MEMBER OF THE CHIEF OFFICER SUB COMMITTEE  
Councillors Blackwell, Botten, Elias, Milton and Sayer

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Dear Sir/Madam

**CHIEF OFFICER SUB COMMITTEE**  
**FRIDAY, 13TH NOVEMBER, 2020 AT 2.00 PM**

The agenda for this virtual meeting of the Sub-Committee, to be hosted from the Council Offices, Oxted via Zoom, is set out below.

**AGENDA**

1. **Apologies for absence (if any)**
2. **Election of Chair for the meeting**
3. **Minutes of the meeting held on 22nd October 2020** (Pages 3 - 4)
4. **Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
- (ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

5. **To consider passing the following resolution**

**RESOLVED** – that any members of the press and public be excluded from the meeting for the following item of business under Section 100A (4) of the Local Government Act 1972 (as amended) on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act: *Paragraph 1 (information relating to an individual)*;
- (ii) for the item, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6. **Recruitment of a permanent Chief Executive**